

Assessment form submitted by Sevilay Bozkurt for Çandarlı Cumhuriyet İlkokulu - 18.01.2020 @ 19:40:08

## Infrastructure

### Technical security

**Question:** Are filtering levels uniform across schools or do they depend on user profiles (teacher, pupil, admin staff, etc.) and their level of maturity/seniority?

> **Answer:** There is a basic level of filtering which blocks pornography, violent and illegal content.

**In our school, there is full filtering internet connection supplied by the government**

**Question:** Are all of your school computers virus-protected?

> **Answer:** Yes, all school computers are virus-protected.

### Pupil and staff access to technology

**Question:** Are staff and pupils allowed to use USB sticks on school computers?

> **Answer:** Yes, this only requires special permission from the teacher/ICT coordinator.

**According to our eSafety policy, pupils are not allowed to use their USBs without a permission and control of a teacher**

**Question:** What is the pupil/computer access in your school?

> **Answer:** Pupils can bring their own laptops/tablets to school and/or it is easy for the teacher to provide the student with a computer within the class when needed.

### Data protection

**Question:** How is the storage of school records and other documentation dealt with over time?

> **Answer:** We have a school retention plan specifying how long specific kinds of records are being kept and how they should be archived/disposed of.

**Question:** How are staff and pupil passwords generated for access to your school system?

> **Answer:** It is up to the individual teacher and/or the ICT coordinator. I am not sure how these are generated.

**Question:** Do you have separated learning and administration environments in your school?

> **Answer:** No, they are on the same server.

### Software licensing

**Question:** Has the school set a realistic budget for the software needs?

- › **Answer:** Yes.

## IT Management

**Question:** What happens if a teacher would like to acquire new hard/software for the school network?

- › **Answer:** It is up to the head teacher and/or ICT responsible to acquire new hard/software.

**Question:** Are teachers and pupils allowed to install software to computers that are school property?

- › **Answer:** No, this can only be done by the person in charge of the school ICT network.

## Policy

### Acceptable Use Policy (AUP)

**Question:** Does your school have an Acceptable Use Policy (AUP)?

- › **Answer:** Yes, there is an AUP for pupils.

### Reporting and Incident-Handling

**Question:** Are incidents of cyberbullying logged centrally?

- › **Answer:** Not really, handling cyberbullying incidents is up to the individual teacher.

**Question:** Does the school take any responsibility for any online incidents that happen outside the school?

- › **Answer:** Yes, but this responsibility has not been communicated to everyone.

**Question:** Is there a procedure for dealing with material that could potentially be illegal?

- › **Answer:** It is left to teachers to deal with this when the issue arises.

### Staff policy

**Question:** Is there a School Policy that states how staff should behave online?

- › **Answer:** Yes.

**Question:** What happens to a teacher's account once s/he changes her/his role or leaves the school?

- › **Answer:** The administrator is informed and immediately deactivates the teacher account or adjusts rights where possible.

**Question:** Do you inform teachers about the risks that come with potentially non-secured devices, such as smartphones?

- › **Answer:** Yes, they are clearly formulated in the School Policy and discussed in regular intervals.

**Question:** Are teachers permitted to use personal mobile devices in the classroom?

- › **Answer:** Yes.

### Pupil practice/behaviour

**Question:** When discussing eSafety related aspects, do pupils have the possibility to shape (extra-curricular and

curricular) school activities based on what is going on in their daily lives?

- › **Answer:** Pupils are actively encouraged to choose topics of their interest and/or shape extra-curricular activities.

## School presence online

**Question:** Does the school have an online presence on social media sites?

- › **Answer:** Yes.

# Practice

## Management of eSafety

**Question:** Does the school have a designated member of staff responsible for eSafety?

- › **Answer:** Yes.

**Question:** Technology develops rapidly. What is done to ensure that the member of staff responsible for ICT is aware of new features and risks?

- › **Answer:** The member of staff responsible for ICT is sent to trainings/conferences at regular intervals.

## eSafety in the curriculum

**Question:** Is (cyber)bullying discussed with pupils as part of the curriculum?

- › **Answer:** Yes, we make this a priority in our school from a young age.

**Question:** Do you include sexting and the school's approach to it in your child protection policy?

- › **Answer:** Yes, sexting is referenced in the child protection policy and there are clear guidelines on how to deal with incidents.

**Question:** Is the eSafety curriculum progressive?

- › **Answer:** Yes.

## Extra curricular activities

**Question:** Does the school provide eSafety support for pupils outside curriculum time?

- › **Answer:** Yes, when asked.

## Sources of support

**Question:** Are other school services involved in eSafety issues (e.g. counsellors, psychologists, school nurse)?

- › **Answer:** Yes, we have a lot of support from them.

## Staff training

**Question:** Are teachers trained on the topic of cyberbullying?

- › **Answer:** Yes, every teacher.

**Question:** Are teachers aware about the technology that pupils spend their freetime with?

> **Answer:** Yes, this is part of the training and/or information package provided to teachers.

**Question:** Do all staff receive regular training on eSafety issues?

> **Answer:** Yes, all staff receive regular training on eSafety.